

**Independent Assessment Process (IAP) Oversight Committee (OC)**  
**Meeting of March 4, 2021**  
**MINUTES OF THE OVERSIGHT COMMITTEE MEETING (for approval)**

Via videoconference

Members present

Mayo Moran	Chair
Mary Allin	Government of Canada representative (For Karen Turcotte)
Juliet Donnici	Government of Canada representative
Mitch Holash	Church representative (Catholic entities)
David Iverson	Church representative (Protestant Churches)
David Paterson	Claimant counsel representative (National Consortium)
Diane Soroka	Claimant counsel representative (Independent Counsel)

Also present

Brian Gover	Court Counsel
Daniel Shapiro	Chief Adjudicator
Roger Tetreault	Executive Director, Indian Residential Schools Adjudication Secretariat (IRSAS)
Brent Bostrom	Recorder, IRSAS

Members Absent

Karen Turcotte	Government of Canada representative
Julie McGregor	Assembly of First Nations (AFN) representative
Lucy Kuptana	Inuit representative

**1. Welcome**

Chair Mayo Moran opened the meeting by welcoming everyone and thanking them for their attendance.

**2. Approval of Minutes**

The Committee approved the minutes for the Jan 14, 2021 meeting.

**3. Executive Director's Report**

Records Disposition

43,549 (99.76%) non-retained claimant physical files have been disposed of and 99.5% of electronic records.

93.05% of retained physical documents have been shredded.

The entire retained document collection has been transferred to Epiq.

#### Notice program

195 requests have been received; 52 are not valid from non-claimants, 143 are valid, including 28 requests to share with the NCTR.

My Records My Choice has been transferred to Epiq and their staff has been trained in the work related to this program.

#### IRSAS Databases

ISCM Database (internal to IRSAS) has been decommissioned.

EDI access will be available up to March 31 for a handful of users, at which time all information will be removed.

#### IAP Website

The website was originally planned to shut down on March 31, 2021. OC members felt that there is value in maintaining the site as a resource past this date. The Chief Adjudicator pointed out that the information on the Website is to be transferred to Canada once the Secretariat is shut down so CIRNAC would have to agree to keeping up the site. Canada's Representative did not think this would be a problem, but will need to confirm.

If the website is kept up past March 31, 2021 some changes will likely need to be made to make it clear that the IAP has concluded and the site is for archival purposes only.

#### Non-Claim Records Collection

The Secretariat is producing an exit letter detailing the principals of transfer of records to Canada and the review of documents for privileged information. The letter will be provided ahead of the transfer of documents to Canada.

Mapping, migration and quality assurance of the collection is targeted for completion by the end of May with the transfer expected to occur in the second week of June.

More than 135,000 records will be transferred, not including financial records.

#### Group IAP

The final report was received on one outstanding contract, closing out this program.

#### Invoicing

OC members need to provide their invoices to Laura Dorion by April 1. Roger will follow up with OC members with Laura's contact information and a reminder of the deadline.

## **4. Chief Adjudicator's Report**

#### Completion of the IAP

The final re-review decision in the IAP is now complete. This claim is still before the courts, but all adjudication is now complete.

Most adjudicators have completed their departure process. About half a dozen adjudicators need to wind up their contracts at the end of the month.

Mayo thanked Dan and all the adjudicators for their work in the process.

**6. Chief Adjudicator's Annual Report**

The 2020 Report was shared with the Oversight Committee prior to the meeting for members to review. The Chief Adjudicator identified the highlights and responded to questions and comments. The report has been translated and will be posted to the IAP website.